

# ALICE BATISTA

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**PROFILE** Technology professional with a passion for problem solving and management. Background in programming, graphic design, and hospitality. Fast learner who strives for excellence in all endeavors. Great communication, management, and problem-solving skills.

## EXPERIENCE

- WEB DEVELOPER, Ungerboeck Software** Nov. 2017-Present
- Produce a variety of high quality digital materials in a fast-paced environment.
  - Handle various projects simultaneously.
  - Participate in highly collaborative setting.
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- WEB DEVELOPER, Freelance** May 2015-2017
- Plan, develop, test, debug and maintain websites
  - Manage projects & clients
  - Provide consulting
- GRAPHIC/WEB DESIGN SPECIALIST, Christian Science Pub. Society** Aug 2016-Jan 2017
- Create graphic advertisements and campaigns per clients' requirements
  - Manage projects and clients
  - Design website mockups and develop front end prototypes
- WEB DEV. & PROJECT MANAGEMENT INTERN, Dative, Inc.** May-Sept 2015
- Develop websites using HTML, CSS, Javascript, PHP and SQL
  - Implement, update and maintain CMS (Expression Engine)
  - Manage clients and projects in a team environment using Teamwork, Trello and Slack
- WEB ANALYTICS INTERN, Christian Science Publishing Society** May-Aug 2014
- Use data to track and communicate key metrics and insights
  - Provide support to the Technology Services Group as needed
- SERVER/MANAGER, Bluewater Grille Hyannis** 2008-2013
- Serve patrons and supervise restaurant staff
  - Provide customer service, resolve conflicts and provide reports
  - Analyze financial data and supervise cash

## EDUCATION

**Principia College, Elmhurst, IL (USA) - GPA: 3.9**

**Bachelor Degree of Computer Science, with highest honors**  
**Bachelor Degree of Business Administration, with highest honors**

- Honors & Awards*
- Community Leadership Institute Scholarship Award
  - The Laura Lee Gerber Computer Science Award
  - The Herbert Kennedy Business Administration/Economics Award
  - The Henry Holt Jr. Memorial Award
  - Phi Alpha Eta Honors Society
  - Most Improved Player (Women's Varsity Soccer 2013)
  - Alternative Dispute Resolution Certification
  - Deans Academic Scholarship Award (4 years)

*Study Abroad* Tibet/China Study Abroad, Principia College, Summer 2013.

## ACTIVITIES

2016-2018

**NON-PROFIT BOARD**, *Flower Angels USA*

- Attend meetings and participate in strategy and decision-making
- Perform tasks as needed to aid in organization's mission
- Maintain website and perform continuous updates
- Create advertising materials as needed

2016-Present

**COMMITTEE MEMBER**, *Community Leadership Institute of Cape Cod*

- Coordinate two events per year and assist in maintaining a continuous relationship with fellow alums.

2014-2015

**TEAM MEMBER**, *Solar Car Team*, Principia College

- 10 hours per week dedicated to the Solar Car program
- Continuous experiential learning
- Problem-solving & debugging
- Overall activities varied depending on need: assisting in engineering, lifting, cleaning, programming, and testing.

2012-2015

**ACADEMIC MENTOR**, *Peer Mentorship Program*, Principia College

- Provide academic assistance to assigned fellow student

## SKILLS

**PROGRAMMING:** HTML, CSS, Javascript, PHP, SQL, C++, C#, Java...

**PROGRAMS/APPLICATIONS:** Adobe Creative Suite, Visual Studio, Atom, Slack, Transmit, Trello, MAMP, Tower, Expression Engine, Wordpress, Microsoft Office, Teamwork, Google Analytics, Microsoft Office, Cisco Routing, Cisco Voice...

**BONUS:** Culturally-aware, respectful, and fluent in English, Portuguese & Spanish.